



## HOW TO MAKE YOUR PAYMENT

Paying tuition with PayMyTuition is safe, fast, and convenient. Follow the simple steps below to complete your payment:

1

### ACCESS THE PAYMYTUITION PORTAL

Log into [myOCADU](#). You can find the PayMyTuition card by navigating to the "Academic Life" tab or searching for it. You can also access PayMyTuition by going the Tools card > Self-Service > Student Financials in the side menu to access the PayMyTuition Payment Center. To pay through a bank outside of Canada, select "Pay through a Canadian financial institution" button to be redirected to your secure **PayMyTuition** payment portal.

2

### SELECT PAYMENT METHOD

Review the payment options provided and select your preferred payment method. Payment options include **Interac e-Transfer, Online Bill Payment, Pre-Authorized Debit, Credit Cards, and Visa Debit and MasterCard Debit.**

3

### ENTER YOUR DETAILS

Enter some basic information including your student number. We will include this information with your payment for easy identification of your payment by the OCAD University team.

4

### MAKE YOUR PAYMENT

Follow the instructions provided to send your funds to **PayMyTuition** via your selected payment method.

5

### TRACK & CONFIRM

Track your payment by logging into your **PayMyTuition Dashboard** at any time. Receive SMS texts, email status updates, and confirmations of when your payment has been delivered.



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Great rates



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