

Senate Policy

Graduate Studies Registration

3.3

Description:

This policy outlines the registration requirements for graduate students.

Approvals:

Approved by Senate Graduate Studies Committee: March 2012

Approved by Senate: March 2012

Approval Authority: Senate

Signature: Archie Graham, Senate

Policy:

Registration

Completion of Registration:

Registration begins two months before the start of each semester and must be completed by the dates published by the Office of the Registrar. Students should refer to the Calendar for dates and deadlines. Students should consult with their Graduate Program Director for academic advising on course selection.

Continuity of Registration:

All OCAD U graduate students must register in every semester until all requirements for the degree have been fulfilled. A student who does not register is considered to have withdrawn from the university.

Course Audit:

Graduate students may audit courses in accordance with OCAD U Auditing Policy, with permission of the instructor, the relevant Associate Dean or designate (for undergraduate courses), and the Graduate Program Director. Course audits are recorded as AU on the student's transcript. Prior to registration, the student and instructor must agree on the requirements for auditing the class. Audited courses will not count toward degree or diploma requirements.