



www.ocadu.ca
 100 McCaul Street, Toronto, Ontario Canada M5T 1W1
 TELEPHONE 416.977.6000 FACSIMILE 416.977.4201

Appeal to Participate in Convocation Ceremony

(See [Policy #1013](#))


Any personal information collected on this form is protected under the Freedom of Information and Protection of Privacy Act. The information you provide will be used to update your OCAD U records. These records are only viewed by OCAD U administrative staff and not released to any other parties.

Under exceptional, extenuating circumstances, students who have fulfilled all core requirements for their major/program and have completed all but one 0.5 credit elective course may submit a written appeal for special permission to participate in convocation ceremonies.

Before the appeal will be considered, the student must:

- clear any outstanding accounts with the university
- register for their final course requirement in the summer term
- submit an Intent to Graduate in the fall

This application must be submitted to the Office of the Registrar, 230 Richmond Street West, Level 5.

Last Name:		First Name:		Student Number:	
Home Phone Number:			Alternate Phone Number:		
Major/Program:			Minor(s) if applicable:		
Please describe the grounds for your request as clearly and succinctly as possible (i.e., the exceptional, extenuating circumstances).					
I am appealing for permission to participate in the convocation ceremony for the following reason(s):					
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<i>(If you need more space, please attach additional papers to this sheet.)</i>					
Other documentation or paper(s) included: <input type="checkbox"/> Yes <input type="checkbox"/> No					
If yes, then please list the additional documentation included: _____					
 _____			_____		
Student Signature			Date		

OFFICE USE ONLY			
Received by Office of the Registrar (O/R):			Date:
Eligible: <input type="checkbox"/> Yes <input type="checkbox"/> No	Comment(s):	O/R Signature:	Date:
Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	Dean's Signature:		Date:
Return receipt by O/R:			Date: