

*OCAD University*  
*Policies, Procedures & Regulations*

**Senate Policy**

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Admission Requirements, Undergraduate  
# 1034

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**Description:**

This policy outlines the minimum eligibility requirements and criteria for admission to an undergraduate program at OCAD University.

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Approved by Curriculum Committee: April 2002  
Approved by College Council: May 2002  
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**Approval Authority:** Senate

**Signature:** Keith Rushton, Chair

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**Policy**

Admission to undergraduate studies at OCAD University is based on a combination of academic preparedness and the results of an interview, written submission and/or portfolio review for qualified applicants. Top ranked candidates receive an offer of admission.

**Academic Requirements**

Applicants must meet one of the following minimum academic requirements to qualify for admission to an undergraduate program at OCAD University:

**1. Ontario High School Curriculum Applicants**

- a. Ontario Secondary School Diploma (OSSD) with at least six Grade 12 U or M courses with a minimum 70% average and including Grade 12 U English (ENG4U or EAE4U) with a minimum final grade of 70%; if first language is not English and if 4 full years of high school were not completed in an approved Ontario high school, must submit additional proof of proficiency in English (see “Additional Proof of Proficiency in English” below)  
*or*
- b. International Baccalaureate (IB) Diploma with at least 3 Higher Level and 3 Standard Level subjects with a minimum of 24 points and including IB English with a final grade of 4 or higher; if first language is not English and if 4 full years of high school were not completed in the English language, must submit additional proof of proficiency in English (see “Additional Proof of Proficiency in English” in English below)

## **2. Canadian High School Curriculum Applicants from outside Ontario**

- a. Grade 12 High School Diploma or CEGEP equivalent with minimum average of 70% in university preparatory courses and including an approved senior level English course with a minimum grade of 70%. Approved senior level English courses are listed on the OCAD University website. If first language is not English and if 4 full years of high school were not completed in a Canadian school, must submit additional proof of proficiency in English (see “Additional Proof of Proficiency in English” below)  
*or*
- b. International Baccalaureate (IB) Diploma with at least 3 Higher Level and 3 Standard Level subjects with a minimum of 24 points and including IB English with a final grade of 4 or higher; if first language is not English and if 4 full years of high school were not completed in the English language, must submit additional proof of proficiency in English (see “Additional Proof of Proficiency in English” below)

## **3. International High School Applicants**

- a. High school graduation, equivalent to grade 12 in Ontario, with a 70% (or letter grade equivalent) average in the final year and including an English 12 or equivalent course with a minimum grade of 70% (or letter grade equivalent); If English was not the official language of instruction or if 4 full years of high school were not completed in the English language, must submit additional proof of proficiency in English (see “Additional Proof of Proficiency in English” below)  
*or*
- b. International Baccalaureate (IB) Diploma, including 3 Higher Level and 3 Standard Level subjects with a minimum of 24 points, including IB English with a final grade of 4 or higher; If English was not the official language of instruction or if 4 full years of high school were not completed in the English language, must submit additional proof of proficiency in English (see “Additional Proof of Proficiency in English” below)

## **4. Postsecondary Applicants**

- a. Completion of one or more years of an accredited post-secondary college or university program; must submit proof of proficiency in English (approved Grade 12 English or equivalent post-secondary course with a minimum final grade of 70% (only accepted if first language is English) *or* as outlined below in “Additional Proof of Proficiency in English”); may be eligible for transfer credit as outlined in Policy #1006 Prior Learning Assessment, Undergraduate

## **5. Non-traditional Applicants**

- a. Exempt from high school diploma requirements if not engaged in formal education for at least 2 years and 20 years of age by September 1 of the intended year of enrolment; must submit proof of proficiency in English (approved Grade 12 English with a minimum final grade of 70% (only

accepted if first language is English) *or* as outlined below in “Additional Proof of Proficiency in English”)

### **Additional Proof of Proficiency in English**

1. **English Language Tests:** Applicants whose first language is not English and who have not completed at least four full years of high school in an approved accredited English language school system are required to submit successful English language proficiency test results. Approved tests and the required minimum scores are published on the OCAD University website. *or*
2. **English Language School Partners:** Applicants may demonstrate proficiency in English by successfully completing an English language program at an approved partner institution. Approved English language school partner programs and required grades are published on the OCAD University website.

### **Additional Admission Requirements**

1. **Bachelor of Arts**
  - 1.1 Original writing sample on an assigned topic, maximum 500 words
  - 1.2 Creative profile
2. **Bachelor of Design and Bachelor of Fine Arts**
  - 2.1 Portfolio
  - 2.2 Creative profile