



# Using the OCAD U Library

OCAD U Undergraduate Students						
COLLECTION	ITEM TYPE	LOANS	DURATION	RENEWALS using <a href="#">My Account</a> UNLESS: <ul style="list-style-type: none"> <li>a hold has been placed by another patron OR</li> <li>there are fines greater than \$10 on one's record</li> </ul>		FINES see <ul style="list-style-type: none"> <li><a href="#">Overdue Fines</a></li> </ul>
Circulating Collection	Print Books, Vertical Files (VF), CD ROMs (CDR)	9	2 WEEKS	✓	5 renewals	\$0.50 PER DAY
	Circulating Videos (VC), DVDs (DVD)	3	1 WEEK	✓	2 renewals	\$1.00 PER DAY
Short-Term Loan	Reference (REF), Quick Reference (QUI REF),	1	1 DAY	✗	No renewals No extensions	\$1.00 PER DAY
	Periodicals (current & bound back issues)	2	1 DAY	✗	No renewals No extensions	\$1.00 PER DAY
In-Library Use Only <ul style="list-style-type: none"> <li>items held at Circulation Desk</li> </ul>	Course Reserves	3	2 HOURS	✗	No renewals No extensions	\$1.00 PER HOUR
	Library Use Only DVDs, Videos (VC), CD ROMs (CDR)	1	UNTIL CLOSING <ul style="list-style-type: none"> <li>of day item is signed out</li> </ul>	✗	No renewals No extensions	
In-Library Use Only <ul style="list-style-type: none"> <li>24 hrs. advance notice</li> </ul>	Off-Site Periodicals, Rare Books (RBC), Artists Books (BWK)	2	UNTIL CLOSING <ul style="list-style-type: none"> <li>of day item is signed out</li> </ul>	✗	No renewals No extensions	
Inter-Library Loans	Print Books from other university libraries	9	VARIES depending on lending school's policies	✗	No renewals No extensions	\$1.00 PER DAY