MINUTES OF OCAD UNIVERSITY’S SENATE REGULAR BUSINESS MEETING
MONDAY, SEPTEMBER 28, 2015, 3:00 – 6:00pm
ROOM 322, 230 RICHMOND STREET WEST

Present: Keith Rushton (Chair); Lillian Allen; Keith Bresnahan; Frederick Burbach; Nicole Collins; Sara Diamond; Jim Drobnick; Andrea Fatona; Deanne Fischer; Michelle Forsyth; Michel Frappier; Richard Fung; Simon Glass; Roderick Grant; David Griffin; Johanna Householder; Richard Hunt; Camille Isaacs; Selmin Kara; Gerald McMaster; Dorie Millerson; Gabrielle Moser; Martha Muszycka-Jones; Lewis Nicholson; Gayle Nicoll; Luke Painter; Elisabeth Paradis; Jill Patrick; Paulette Phillips; Helmut Reichenbächer; Carol Roderick; Gillian Siddall; Vlad Spicanovic; Jennie Suddick; Evan Tapper; Marie-Josée Therrien; Dot Tuer; Natalie Waldburger; Emma Westecott; Ryan Whyte; b.h. Yael.

Regrets: Tom Barker; Annette Blum; Catherine Delaney; Judith Doyle; Julian Goss; Roderick Grant; Lynne Heller; Alexander Manu; Ryan Rice; Virginia Trieloff

In Attendance: Nicky Davis, Director, Human Resources (for Item #8)

Secretary: Hillary Barron

1. Welcome and Updates from the Chair
The Chair invited new and returning Senators to introduce themselves and welcomed the Interim Vice-President, Academic and Vice-Chair of Senate, Gillian Siddall. The Chair formally thanked outgoing Vice-President, Academic, Christine Bovis-Cnossen, on behalf of Senate. The Chair then highlighted the importance and functions of Senate and provided several reminders on good practice, procedures, and processes at Senate as stipulated by the Senate By-Laws. He also provided an update to the Senate Elections for student representatives informing members that the results would be announced on September 30, 2015 and that the following undergraduate students had already been acclaimed as members of Senate: Martha Muszycka-Jones, Faculty of Art and Chantelle Hope, Faculty of Liberal Arts and Sciences and School of Interdisciplinary Studies. Lastly, he advertised two recent committee vacancies, one for a Faculty of Art senator on the Senate Executive Committee and the other for a Faculty of Liberal Arts and Sciences and School of Interdisciplinary Studies senator on the Senate Quality Assurance Committee.
2. Approval of the Agenda from September 28, 2015
The Chair put forward the Agenda from September 28, 2015, as a motion for approval.

Motion to approve, moved by Helmut Reichenbächer, seconded by Lillian Allen.
Motion carried, unanimously.

3. Approval of Consent Agenda Information Items and Minutes
The Chair put forward the Consent Agenda and the Minutes from the Senate Meeting of June 22, 2015, as a motion for approval.

Motion to approve, moved by Elisabeth Paradis, seconded by Helmut Reichenbächer.
A correction was requested to include mention of the Faculty of Design, under section 2.1 of the Information Report from the President.

Discussion: A question was also raised about the Creative City Campus expansion proposal, mentioned in the Information Report from the President, regarding the number of classrooms to be created. President Diamond explained that the proposed expansion will be comprised of almost 100 percent classroom and studio space as well as space for student gathering, faculty offices and a significant expansion of the University’s library. Further detail was provided by the Dean, Faculty of Design and the Dean, Faculty of Art and members were informed that schematic designs have not yet been created to reflect detailed plans based on the needs of the institution.

Motion carried, unanimously.

4. Information Update from the President
President Diamond thanked Deanne Fischer, Associate Vice-President, Students and Sean Baker, Manager, Student Recruitment for their contributions at the Ontario University Fair. She also thanked those who helped organize the memorial for the late Associate Professor Wendy Coburn.

4.1. Update on the Academic Planning Process
President Diamond spoke about concern raised around the timing of the Academic Plan due to several upcoming shifts in the senior and academic administrative leadership. She reported that the plan was originally scheduled to be completed by September 2016 and but will propose to have the timeline extended. She spoke of Senate’s advice as critical in the process and presented a Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis including internal and external considerations for delaying the timeline of the process. The next steps proposed were for the Faculties and Graduate Studies to continue in their planning processes and for the President and Vice-President, Academic to work on different timeline scenarios to bring to Senate in October for feedback.
Discussion: Further information regarding the mechanism for consultation for the Academic Plan was requested. The need to have inter-faculty conversations as well as incorporate research planning in the process was also discussed.

Senators were in general agreement with slowing down the progress of the Plan. It was pointed out that it would allow for new specializations and minors recently implemented to be better consolidated before refreshing plans and priorities. The importance of prioritizing resources related to the Plan was also voiced. Consultation with faculty beyond curriculum committees and ways in which to mobilize the student perspective were raised as concerns. It was also pointed out that the existing Academic Plan should be reviewed to evaluate what has and has not been accomplished and to review the recommendations over the last several years from various advisory committees and from IQAP cyclical program reviews. President Diamond then discussed the timeline for the next Strategic Mandate Agreement and the advantage of having the Academic Plan processes occur simultaneously.

The Vice-President, Academic informed Senate that she will be asking the Deans to provide an assessment of the current Academic Plan and also for them to provide an update on the consultations that have occurred at the Faculty level thus far. She reiterated that she will be working with President Diamond to develop a timeline and to clarify the consultation processes.

The changes to the funding formula were raised in terms of how it will impact academic planning. It was stated that no clear timelines have been communicated yet but the expectation is that by the March 2016 budget a structured process and more direction will be known, with completion by 2017.

5. Remarks from the Chair, Board of Governors
The Board Chair presented his information report to the Senate, highlighting recent changes to the Board of Governor’s General By-Law No. 1, the importance of the Board Chair attending Senate meetings, and the importance of the Joint Board-Senate Liaison Committee.

6. Approval of 2015 Undergraduate and Graduate Spring/Summer Grades
The University Registrar referred Senators to the grade report for approval.
Motion to approve, moved by Elisabeth Paradis, seconded by Vladimir Spicanovic. Motion carried, unanimously.
7. Senate Committee Reports

7.1. Senate Executive Committee (SEC)

The Chair called for a motion to move to an In Camera Session.

**Motion to move in camera**, moved by Helmut Reichenbächer, seconded by Vladimir Spicanovic.

**Motion carried**, unanimously.

IN CAMERA SESSION
Commenced at 4:02pm.

The following business was discussed In Camera:

7.1.1. Academic Administrative Appointment in Graduate Studies

7.1.2. Academic Administrative Appointment in the Faculty of Liberal Arts and Sciences and School of Interdisciplinary Studies

7.1.3. SEC Recommendation for New Senate Chair

7.1.4. SEC Recommendation for New Senate Faculty Representatives on the Board of Governors

REGULAR BUSINESS MEETING OF SEANTE
Commenced at 4:36pm.

7.1.5. SEC Approved Academic Administrative Appointments June – August 2015

The Chair reviewed for information the academic appointments approved over the summer months.

7.1.6. Slate of Senate Committee Memberships for 2015-16

The Chair presented the slate of committee memberships to the Senate for information.

7.1.7. Continuing Studies Report

The Chair presented the report of approved new courses from the Continuing Studies sub-committee of Senate.

8. For Consultation – Preliminary Draft Policy on Academic Administrative Appointments

Nicky Davis, Director, Human Resources presented the draft policy first addressing the existing policy gap and then discussed the policy development process, including research of similar university policies across the country and presentations to the Human Resources Committee of the Board of Governors, consultation with the Office of Diversity, Equity and
Sustainability Initiatives and preliminary presentation at the Senate Executive Committee. In addition, she reported that the draft policy has been sent to OCADFA and input is being sought from the Deans and Vice-President, Academic. She explained that the policy would be presented to the Board Executive Committee as well as the Board of Governors with policy revisions returning to Senate at the October 26, 2015 meeting and the Board of Governors on November 14, 2015 for final approval. She invited further feedback from Senators to be sent to her by October 16.

Senators engaged in lengthy discussion and provided feedback on each section of the draft policy. Given the level of discussion it was suggested that another draft comes forward at the October meeting of Senate before final approval. It was further advised that the Senate Executive Committee review to see if feedback was captured appropriately and to decide whether further consultation needs to occur.

9. Other Business
On the subject of hiring and failed searches, President Diamond informed members of her goal to sync tenure track hiring announcements and processes in schedule with the majority of other universities. She continued that in this process, a plan for the budgeting the number of hires would occur in the next six weeks with postings starting in November. In addition, failed searches would be taken into account in the process.

10. Adjournment
Motion to adjourn, moved by Gayle Nicoll, seconded by Helmut Reichenbächer.
Meeting adjourned at 5:52pm.