SENATE GRADUATE STUDIES COMMITTEE (SUSC)

Composition:

- The Associate Vice-President, Research and Dean, Graduate Studies, who will serve as Chair;
- The Associate Dean, Graduate Studies;
- Three (3) Deans or their Designates, with one (1) from each of the Faculties;
- The Associate Vice-President, Students, or his or her Designate;
- The University Librarian, or his or her Designate;
- The University Registrar;
- The Chief Information Officer, IT Services, or his or her Designate;
- The Director, Faculty & Curriculum Development Centre, or his or her Designate;
- The Manager, Graduate Studies, who shall be a non-voting committee member;
- Six (6) graduate Faculty Members, two (2) from each Faculty and at least two (2), of whom must be graduate program directors; and
- Two (2) graduate Students.

Terms of Reference:

- The SGSC has the responsibility to assist Senate in overseeing the implementation of educational policy as it relates to graduate education at the University and identifying strategic priorities for the coming academic year and submitting them annually to the Senate.
- For graduate degree and/or certificate or diploma programs:
- Oversees the activity of the Graduate Studies curriculum committee, receives for ratification revisions to graduate curriculum (e.g., course changes, additions, etc.) and ensures that the relevant consultation with appropriate support units has taken place.
- Reviews and approves proposals for changes to all programs, as defined by the Ministry of Training, Colleges and Universities.
- For the graduate degree and/or certificate programs, discusses and approves:
• Proposals for the addition or elimination of graduate degree and/or certificate programs, taking into consideration the academic philosophy of the institution, its planned directions, the coherence of proposed programming, and the relevant internal and external criteria for the evaluation of such programs.

• The addition or elimination of graduate degree program specializations, fields, or concentrations.

• The SGSC shall, in general, advise and, where appropriate, make recommendations to Senate concerning:

  • Statements of academic and educational goals, and standards pertaining to graduate education at the University, including the University’s learning objectives and matters pertaining to internationalism and student financial accessibility at the graduate level.

  • Policies pertaining to academic and educational plans, priorities and developments affecting graduate education at the University.

  • The implementation of Senate-approved statements, policies and programs affecting graduate education matters that bear on the formulation or further development of Senate policy.

  • The implementation of co-curricular services and programs that support student retention and success.

• Reports directly to the Senate. May consult with other committees of Senate as necessary.