OCAD UNIVERSITY REGULAR BUSINESS MEETING OF SENATE
MINUTES OF MAY 23, 2018; 3:15 – 6:15PM

Present: b.h. Yael (Chair); Lillian Allen; Annette Blum; Heather Coffey; Sara Diamond; Judith Doyle; Beverley Dywan; Susan Ferguson; Deanne Fisher; Nick Goso; Kate Hartman; Richard Hunt; Akash Inbakumar; Colette Laliberté; Caroline Langill; Francis LeBouthillier; Robert Luke; Laura Millard; Michelle Miller; Ashok Mathur; Wrik Mead; Gayle Nicoll; Lewis Nicholson; James Olley; Maria-Belén Ordóñez; Elisabeth Paradis; Charles Reeve; Robert Ridgway; Vladimir Spicanovic; Amy Swartz; Evan Tapper; Marie-Josée Therrien; Natalie Waldburger; Alia Weston

Regrets: Salah Bachir; Laurelle Jno Baptiste; Catherine Black; Nicole Collins; Maya Desai; Bonnie Devine; Claude Galipeau; Roderick Grant; Bruce Hinds; Martha Ladly; Min Sook Lee; Bogdan Luca; Eric Nay; Jill Patrick; Nick Puckett; Kate Sellen; Gillian Siddall; Dori Tunstall; Ann Urban; Sylvia Whitton; Ryan Rice

Guests: Emilie Brancato, English Language Learner Specialist, Writing and Learning Centre (Item 9); Travis Freeman, Educational Developer, Faculty & Curriculum Development Centre (Item 7); Myly Pham, IT Project Coordinator, Enterprise Architecture & Development (Item 7)

Minutes: Natalie Nanton, Interim Secretary to Senate

1. Welcome and Updates from the Chair

The Senate first extended its condolences to staff member Christine Crosbie on the sudden passing of her husband. The meeting was then opened with an Indigenous land acknowledgement and the Chair highlighted an upcoming territorial acknowledgements workshop at Trinity Square Video in Toronto on May 28 and June 4 as well as cultural competency training at OCAD University on May 24 and May 25.

The Chair thanked senators for their service, particularly those faculty and students not continuing their membership. Members were then informed that electronic voting for the annual general senate elections had begun. In addition, senators were reminded and encouraged to attend the full Senate and Board of Governors session occurring on May 28, 2018.

2. Senate Agenda for May 23, 2018

Motion to approve the Senate agenda for May 23, 2018, moved by Elisabeth Paradis, seconded by Richard Hunt.

Motion carried, unanimously.
3. Minutes from the April 30, 2018 Meeting of Senate
The Chair referred members to the notes from the breakout group session from the April 30, 2018 Senate meeting that were also included for information in the meeting materials.

**Motion to approve** the Senate minutes from April 30, 2018, moved by Richard Hunt, seconded by Lewis Nicholson.

The vote count of those in favour of the motion in item 8.3.1 was corrected.

**Motion carried**, as amended with 31 in favour, 0 opposed and 2 abstentions.

4. Consent Agenda Information Items
Members were referred to the following consent agenda information items: a) Report from the President and Vice-Chancellor; b) Report from the Vice-President, Academic and Provost; c) Report from the Vice-President, Research and Innovation; d) Report from the Board of Governors; e) Report from the COU Academic Colleague.

**Motion to accept** the consent agenda information items, moved by Charles Reeve, seconded by Heather Coffey.

**Motion carried**, unanimously.

5. Information Update from the President and Vice-Chancellor
President Diamond thanked everyone for the successful Graduate Exhibition, which saw about 45,000 visitors and received interest from industry, not-for-profits and government. She also thanked the Chair of Senate for her work this year. The President then spoke about an update to come in Fall 2018 from the Presidential Taskforce on Under-representation of Indigenous and Racialized Faculty and Staff. She stated that the update will include the work that will continue over the next several years in terms of further data collection from the OCAD University community and consistent training for hiring committees. Lastly, President Diamond lauded the work from the IQAP cyclical program reviews and the work being done to address the recommendations.

6. 2018 Undergraduate and Graduate Winter Grades

**Motion to approve** the 2018 undergraduate and graduate winter grades, moved by Elisabeth Paradis, seconded by Heather Coffey.

**Motion carried**, unanimously.

7. Technology-Enabled Learning Strategy
The Technology-Enabled Learning Strategy was explained to have arisen from a number of goals from the Academic Plan and provides a shared understanding of the role of technology in teaching. Members were made aware that the strategy was approved by three committees of Senate and also benefitted from feedback about infrastructure and investment of classroom technology. Furthermore, it was acknowledged that while the focus of the strategy is on pedagogy, consultation had occurred around technology resources to align with the Digital Campus Strategy and the work of the Information & Communication Technology Governance (ICTG) Steering Committee. Key points of the strategy were reviewed including its background, context, guiding principles, five priority areas and related goals.
Motion to approve the Technology-Enabled Learning Strategy, moved by Susan Ferguson, seconded by Sara Diamond.

The definition of technology was discussed as was the terminology used for the title of the strategy. In relation, the strategy’s priority of research and scholarship was discussed as well as the potential for technology to enhance learning in the classroom. It was suggested that the tools being used within the strategy be assessed by the students who are using them. In response, an example of how students are engaging with technology was provided and it was stated that ways to formalize a student focused approach would be explored within a comprehensive implementation plan. It was also explained that feedback from students on the technology they are using is captured through student laptop program surveys, reviewed by the ICTG.

Motion carried, unanimously.

8. Senate Committee Reports

8.1. Senate Executive Committee

IN CAMERA SESSION
Commenced at 4:08 p.m.

Motion to move an in camera session of Senate, moved by Charles Reeve, seconded by Wrik Mead.

Motion carried, unanimously.

The following item was discussed in camera:

8.1.1. Academic Administrative Appointments

REGULAR BUSINESS MEETING OF SENATE
Resumed at 4:43 p.m.

8.1.2. New Continuing Studies Courses

Motion to approve the new Continuing Studies courses, moved by Evan Tapper, seconded by Colette Laliberté.

The following new courses were presented for approval: CSD1 2N26 Interior Design 2: Materials and Finishes; CSDI 1N27 Contemporary Furniture Design Seminar.

Motion carried, unanimously.

8.2. Senate Academic Policy and Planning Committee (SAPPC)

8.2.1. OCAD University Policy on Integrity in Research and Scholarship

Motion to approve the OCAD University policy on Integrity in Research and Scholarship, moved by Robert Luke, seconded by Lewis Nicholson.

Departing Director of Research Services, Greg Singer, was acknowledged for his contributions to the policy and the university over the last several years. Members were informed that the policy framework is required by the Tri-Agency to address breaches of research ethics, data management and overall to ensure institutional responsibility and compliance. It was expressed that the institution
has a leadership role to play to help the Tri-Agency understand and gain consensus on defining and articulating what is art and design research. Furthermore, members were made aware that along with the approval of the policy, an ad hoc group or taskforce will be established under the Research Committee to address larger issues related to the policy that have not been articulated thoroughly including art and design-based research, material products of research, and the responsibility of the institution as a whole in research integrity.

A question was raised in terms of what constitutes data and who has ownership of it for intellectual property rights, specifically when data may belong to an external community member who is working in connection with a researcher. In response it was stated that the taskforce will be addressing questions like these around data management. With regard to research creation, it was also expressed that it is incumbent for the university community to interpret the policy within an OCAD University context rather than have the policy address every single example. Furthermore, the importance of having the policy in place was emphasized and it was described as providing the university’s overall statement on research integrity and a guide for when a breach occurs. Discussion ensued regarding appropriate data management and policy gaps in other areas that will be addressed through the Research Committee.

The Chair invited further discussion at a future Senate meeting on these issues that will be addressed by the ad hoc or taskforce group of the Research Committee.

Motion carried, with 29 in favour, 0 opposed and 4 abstentions.

8.2.2. Information Report from SAPPC
The Chair referred members to the memo, which noted the renewal of three articulation agreements between OCAD University and George Brown College; discussion of the Technology-Enabled Learning Strategy in the context of increased international enrolment and technology resources; and a report from the Teaching and Learning Committee on the status of their implementation of applicable Academic Plan goals and priorities.

8.3. Senate Academic Standards Committee (SASC)

8.3.1. 2018 Spring Graduands
Motion to approve that 653 students be graduated effective May 23, 2018, moved by Elisabeth Paradis, seconded by Maria-Belen Ordonez.
Motion carried, unanimously.

8.3.2. Revisions to Policy 6005: Grading, Graduate Studies
Motion to approve the revisions to policy 6005: Grading, Graduate Studies, moved by Ashok Mathur, seconded by Lewis Nicholson.

Departing Director and Associate Registrar of Graduate Studies, Brian
Desrosiers-Tam was first recognized for his work on the revisions to the graduate policies and overall contribution to Graduate Studies at the University. The revisions to policy 6005 included separating grading and standing portions formerly found in this policy into two policies (policies 6005 and 6017) and changes to certain grading descriptions. Members discussed the larger scale in the A grade range compared to the other grade ranges. It was explained as allowing for greater latitude and is commensurate with other institutions.

**Motion carried** with 31 in favour, 0 opposed and 2 abstentions.

### 8.3.3. Revisions to Policy 6009: Leave of Absence and Voluntary Withdrawal, Graduate Studies

**Motion to approve** the revisions to policy 6009: Leave of Absence and Voluntary Withdrawal, moved by Ashok Mathur, seconded Richard Hunt.

The revisions included separating leave and extension portions formerly found in this policy into two policies (policies 6009 and 6018), addressing retroactive leave and clarifying parental leave.

**Motion carried** unanimously.

### 8.3.4. New Policy 6017: Academic Standing, Graduate Studies

**Motion to approve** the revisions to policy 6017: Academic Standing, Graduate Studies, moved by Ashok Mathur, seconded by Heather Coffey.

Aspects of the policy were previously found in policy 6005. The new policy provides better notification and clarification on probation, adds a section on repeat courses and amends the reference to the appeal process to include more parties to be involved.

**Motion carried** unanimously.

### 8.3.5. Revisions to Policy 3002: Student Academic Appeals

**Motion to approve** the revisions to policy 3002: Students Academic Appeals, moved by Elisabeth Paradis, seconded by Lillian Allen.

A friendly amendment was made to align the procedures with the graduate framework and outline separate procedures for undergraduate and graduate students.

**Motion carried** unanimously.

### 8.3.6. New Policy 6018: Extended Deadlines for Course Work, Graduate Studies

**Motion to approve** the revisions to policy 6018: Extended Deadlines for Course Work, Graduate Studies, moved by Ashok Mathur, seconded Richard Hunt.

Aspects of the policy were previously found in policy 6009 and the policy now requires the approval of the GPD and faculty/instructor for a student to obtain an extension and clarifies that the policy does not address extensions on MRP/major project or thesis.

**Motion carried** unanimously.
8.4. Senate Undergraduate Studies Committee (SUSC)

8.4.1. New and Revised Curriculum from the Faculty of Liberal Arts and Sciences and School of Interdisciplinary Studies

Motion to approve the new BFA Creative Writing courses, moved by Colette Laliberté, seconded by Lillian Allen.

It was noted that the following new courses required approval so promotion can begin for program launch in Fall 2019: CRWR 1XXX Study & Practice of Creative Writing; CRWR 1XXX Research & Editing; CRWR 2XXX Intro to Spoken Word, Slam & Dub; and CRWR 4XXX Major Project Thesis.

Motion carried, unanimously.

Motion to approve course revisions as presented, moved by Colette Laliberté, seconded by Caroline Langill.

The revisions mainly consisted of changing the ENGL subject code to CRWR in anticipation of the launch of the Creative Writing program.

Motion carried, unanimously.

8.4.2. Change in Length of Priority Registration

Motion to approve that students will have priority registration for courses required for their major/program for two weeks (14 days) following the opening day of registration for their year level, effective 2018/19, moved by Colette Laliberté, seconded by Akash Inbakumar.

It was noted that this change would facilitate issues arising from student registration, ultimately addressing a significant increase in late registrations.

Motion carried, unanimously.

8.4.3. Information Report from SUSC

The Chair referred members to the memo, which noted the committee’s review of the new program proposal brief for a BFA in Experimental Animation; feedback from faculties on Priority 1 of the Academic Plan and a discussion and reminder of when courses are end-dated and therefore retired. Members suggested the need to have a discussion on whether new programs should continue to be launched. The Chair stated that a discussion on this topic could occur at Senate in the fall in the context of the Academic Plan and Faculty planning. The demand for the BFA Experimental Animation program specifically was summarized for senators.

8.5. Senate Graduate Studies Committee (SGSC)

8.5.1. Information Report from SGSC

The Chair referred members to the memo, which stated the committee’s approval of the Technology-Enabled Learning Strategy and continued discussion of graduate-level policy revisions.

8.6. Senate Quality Assurance Committee

8.6.1. Provost’s Annual Report on Quality Assurance

Motion to accept the Provost’s Annual Report on Quality Assurance, moved by
Members were informed that the Vice-President, Academic and Provost met with each Chair and Graduate Program Director with their relevant Dean to discuss the annual reports submitted. The focus of the meetings reviewed progress and successes as well as how areas that require attention are being addressed. Discussion ensued regarding the increase in students, noted in the Illustration program’s annual report, as well as an increase in Chair workload and potential issues of how faculty service is being evaluated. In addition, the Interdisciplinary Master’s in Art, Media and Design program was briefly discussed regarding their need for space.

Overall the annual reports were highlighted as living documents that include accomplishments such as curriculum with the Chairs and Graduate Program Directors having the opportunity to reflect on a macro level, providing a much richer narrative than is usually seen at the level of the Senate Undergraduate Studies Committee or Senate Graduate Studies Committee. Motion carried, unanimously.

8.6.2. Information Report from SQAC
The Chair referred to the memo which noted the committee’s upcoming review of revisions to the IQAP policy based on feedback received from the Quality Council.

9. Presentation on English Language Learner (ELL) Course-based Research Project
The presentation to Senate, given by Emilie Brancato, ELL Specialist, and Professor Marie-Josée Therrien from the Faculty of Liberal Arts and Sciences and School of Interdisciplinary Studies, detailed a two year long project centered on a History of Modern Design course of 150 students for which student feedback led to a reassessment of the class. Reference was made to the ELL recommendations approved at Senate in Spring 2016 and specifically, integrated curricular support to develop inclusive pedagogy. This process of collaboration between the professor and ELL specialist was outlined in revising the lecture course accordingly. Similar research projects were noted to be occurring in the Faculties of Art and Design. Reference was made to data collected from students to inform assessment. ELL student challenges in large classes were reviewed and strategies to address them were implemented. Members were made aware that the research demonstrates that in-class low-stakes activities and the use of visual examples to gain greater understanding of language in advance of take home assignments improved the quality of student work. Further feedback was reported including an increase in the retention rate for the class.

Senators made positive comments on the idea of having small classroom activity in relation to neurodiversity since all students do not learn in the same way. In addition, the collaboration approach to this research was praised as a way to produce actual strategies for improvements.
10. Other Business
   Members were reminded to attend the May 28th full Senate and Board of Governors session.

11. Adjournment
   Motion to adjourn, moved by Wrik Mead, seconded by Lillian Allen.
   Meeting adjourned at 6:16 p.m.

   [Originally signed]                             [Originally signed]

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b.h. Yael, Senate Chair                           Natalie Nanton, Senate Secretary