MINUTES OF OCAD UNIVERSITY’S SENATE REGULAR BUSINESS MEETING
MONDAY, MARCH 21, 2016, 3:00 – 6:00pm
ROOM 322, 230 RICHMOND STREET WEST

Present: b.h. Yael (Chair); Lillian Allen; Keith Bresnahan; Frederick Burbach; Nicole Collins; Sara Diamond; Jim Drobnick; Deanne Fisher; Michelle Forsyth; Richard Fung; Simon Glass; Roderick Grant; David Griffin; Lynne Heller; Johanna Householder; Richard Hunt; Camille Isaacs; Selmin Kara; Sandy Kedey; Martha Ladly; Caroline Langill; Gerald McMaster; Dorie Millerson; Gabrielle Moser; Martha Muszycka-Jones; Lewis Nicholson; Gayle Nicoll; Luke Painter; Paulette Phillips; Helmut Reichenbächer; Lenore Richards; Carol Roderick; Evan Tapper; Marie-Josée Therrien; John Semple; Jennie Suddick; Natalie Waldburger

Regrets: Rushmita Alam; Annette Blum; Catherine Delaney; Judith Doyle; Andrea Fatona; Julian Goss; Chantelle Hope; Jacqueline Lee; Alexander Manu; Elisabeth Paradis; Jill Patrick; Ryan Rice; Gillian Siddall; Vladimir Spicanovic; Virginia Trieloff; Emma Westecott; Ryan Whyte

Invited (Item 8): Anda Kubis, Associate Dean, Faculty of Art; Carole Beaulieu, Associate Vice-President, University Relations; Linda Carreiro, Associate Dean, Faculty of Art; Ian Clarke, Associate Dean, Faculty of Liberal Arts and Sciences and School of Interdisciplinary Studies; Nicky Davis, Director, Human Resources; Susan Ferguson, Director, Writing and Learning Centre; Jana Macalik, Associate Dean, Faculty of Design; Michael Prokopow, Associate Dean, Graduate Studies; Charles Reeve, President, OCADFA; Colleen Reid, Associate Dean, Faculty of Design; Winnie Wong, Director, Marketing and Communications

Secretary: Hillary Barron

1. Welcome and Updates from the Chair
The Senate congratulated Assistant Professor Lynne Heller on the recent awarding of her Ph.D. The Chair then reminded members of the ongoing Senate Elections, noting that the results of the Faculty Area elections will be announced on March 23, 2016. She also encouraged members to vote in the At-Large Faculty elections commencing on March 28, 2016. Upcoming business for the April meeting of Senate was noted including revisions to the academic misconduct policy and new articulation agreements. Members were informed that in addition to regular business on the present agenda, there would be two in camera
sessions, the first to discuss the Honorary Doctorates for which only senators would participate and the second to review her Senate Chair report for which there would be a number of invited guests.

2. Approval of the Agenda

It was noted that there is no item 3 on the agenda due to a numbering mistake. In addition, item 9 was removed given the extent of the discussion that will occur in item 8. It was clarified that item 9, the special topic discussion, would be postponed to the next meeting. The Chair called for a motion for approval for the March 21, 2016 Senate agenda.

Motion to approve, moved by Caroline Langill, seconded by Helmut Reichenbächer. Motion carried, unanimously.

4. Approval of the Consent Agenda Information Items and Minutes

Members were informed that because of the short turnaround time from the last Senate meeting, there were no information reports included in the consent agenda. The Chair called for a motion for approval for the consent agenda and the Senate meeting minutes from February 29, 2016.

Motion to approve, moved by Sara Diamond, seconded by Johanna Householder. Motion carried, with 33 in favour, 0 opposed with 3 abstentions.

5. Information Update from the President and Vice-Chancellor

The President reported on the multi-university Lifeline Syria Challenge, informing members that they are close to the financial target and that OCAD University is working with Ryerson University and team to identify steps needed to bring families into the country. She thanked those who have contributed towards funds raised and encouraged those who wished to be more involved to contact her office.

President Diamond also spoke of a recently published report entitled Understanding the Value of Arts & Culture from the Arts & Humanities Research Council. She noted that this report presents great research into the economic impact of arts and culture as well as other factors such as policy, social wellbeing and health in an effort to build a matrix to quantify them.

5.1. Report from the Joint Board of Governors – Senate Liaison Committee

President Diamond spoke of the move towards more focused thereby more productive meetings and thanked those who were in attendance. She also noted a sustainable tote bag gift presented to members at the meeting from Graduate Student Senator and committee member Rushmita Alam. President Diamond then provided an overview of the meeting. She reported that the committee discussed the academic planning process and engaged in an exercise lead by the Interim Vice-President, Academic to explore opportunities and challenges from the Senate and Board perspectives. The desire for
each body to understand each other in terms of governance rights was expressed and to also understand what OCAD U students want to achieve and examine the demographics to define who OCAD U students are. A meeting of both governance bodies was also suggested to review the Academic Plan. President Diamond spoke of the budget assumptions discussions which included enrolment projections and forecasting. Overall, a framework would be developed to accommodate long term goals and strategic allocations that would work in tandem with the Academic Plan.

6. Senate Committee Reports

6.1. Senate Executive Committee (SEC)
6.1.1. Business Report from the Continuing Studies Committee

The Chair called for a motion for approval for the new Continuing Studies course CSDM 1N59: Game Design Studio I: Introduction to Unity.

Motion to approve, moved by Richard Fung, seconded by Lynne Heller. Motion carried, unanimously.

6.2. Senate Academic Standards Committee (SASC)
6.2.1. Approval of a Formal Assessment Period and the 2017/18-2019/20 Academic Calendars

The Chair invited the Committee Chair to present on the topic and called for a motion for approval.

Motion to approve the introduction of a formal assessment period which integrates any formal final methods of assessment and is scheduled through the scheduling office based on criteria and ranked preferences; and the approval of the academic calendars, as presented, for the next three years, moved by Gayle Nicoll, seconded by Richard Hunt.

The Committee Chair presented a PowerPoint presentation to review the committee’s analytical approach to the issues related to the calendar. She highlighted concern over the examination period for the Honours BA program in Visual and Critical Studies where there is small number of students currently taking up to 4 or 5 exams in a 3 day period, which is inappropriate. Furthermore, it was noted that this will increase as the first cohort moves through the program and with growth in program enrolment. This example was argued as one consideration for the need to expand the assessment period. It was noted that Criticism and Curatorial Practice students, who also have multiple exams, are in the same situation.

Academic planning principles approved by Senate for the 2014/15-2016/17 calendars were reviewed. Additional principles for the next three calendar years
brought forward by the SASC in consultation with students and the Associate Deans were outlined as follows:

- A Study Day/Class Make-up Day on the day following the last day of classes in the Fall and Winter semesters
- An integrated Exam/Critique Assessment Period at the end of the Fall and Winter semesters that are scheduled using a criteria-based preference/priority method
- No exams or critiques scheduled on weekends
- A minimum two-week winter break period

It was further explained that the criteria-based method for scheduling would be managed through a scheduling software system, which would work through a list of ranked preferences. The following main preferences were reviewed, the primary goal of which is to have no-conflict scheduled for students:

- If required, 3-hour break between assessments on the same day
- Large marking load assessments, typically large enrollment exams, to have scheduling priority at the beginning of the Fall semester assessment period
- Studio critiques to have scheduling priority at the beginning of the Winter assessment period to accommodate GradEx setup.
- A limited number of extended critique times (e.g. 6 hours at request of instructor(s)) could be scheduled into the assessment period.

It was noted that the software will require a lot of demonstrations to be run. It was also pointed out that this method is widely used at other universities and that OCAD University used this integrated assessment period years ago as a smaller institution.

Discussion: It was clarified that details around requesting extended critique times would have to be worked out and it was emphasized that not everyone would have access to this option. Different methods of critiques to accommodate time constraints and to benefit students were raised. It was suggested that alternative options for assessing larger groups other than exams could be explored.

It was debated that preference be given for students to have studio critiques before any Liberal Studies exam. It was also pointed out that it is impossible to do critiques in a 3-hour period with time-based work and thus would be an argument to preference a request for a 6-hour critique. Questions arose regarding the process of submitting requests to the scheduler and the criteria required for 6-hour critiques – a logical evidenced-based hierarchy was suggested to assess the ranking of preferences. In response to concerns regarding student work schedules, etc. fitting within the assessment period, it was noted that the assessment period would be made available well in advance to allow for arrangements to be made.
It was also noted that there could be a scenario where not all ten days of the assessment period may be needed and therefore the assessment period could potentially vary in length.

Lastly, an issue with GradEx dates within the new calendars was raised as the period of time to prepare appeared to be reduced from 5 to 3 days. Furthermore, it was proposed that the GradEx dates not be included in the approval of the calendars as it requires a more fulsome and separate discussion. The Chair called for a motion to approve the amendment.

**Motion to amend** that the GradEx schedule be removed from the approval of the calendars, moved by Sara Diamond, seconded by Deanne Fisher.

**Motion carried**, with 35 in favour, 0 opposed, and 1 abstention.

The Chair then called the question on the original motion for approval of the assessment period and calendars.

**Motion carried**, as amended, with 34 in favour, 0 opposed and 1 abstention.

### 6.2.2. Business Report from SASC

The Committee Chair referred members to the information report which provided a brief update on the revisions to policy 1014: Academic Misconduct for Undergraduate and Graduate Students. No questions were raised.

### 6.3. Senate Undergraduate Studies Committee (SUSC)

#### 6.3.1. Business Report from the SUSC

The Committee Chair referred members to the information report which outlined approved end dates for courses, curriculum corrections for the Indigenous Visual Culture program, an English Language Learners program development strategy presentation; a discussion regarding SUSC and the Academic Plan and a review of IQAP Policy revisions.

It was requested that program maps accompany curriculum changes brought to Senate, as appropriate.

### 6.4. Senate Graduate Studies Committee (SGSC)

#### 6.4.1. Business Report from the SGSC

The Committee Chair referred members to the information report which outlined a review of IQAP policy revisions and a discussion regarding SGSC and the Academic Plan. No questions were raised.

**IN CAMERA SESSION**

*Commenced at 4:40pm.*
Motion to move to an in camera session, moved by Natalie Waldburger, seconded by Helmut Reichenbächer
Motion carried, unanimously.

The following business was discussed In Camera:

7. For Approval: Recommendation from the Honorary Degree Committee Senate Sub-Committee on the 2016 Honorary Degree Recipient(s)

8. For Discussion: Senate Chair Executive Report on Meetings with GPDs, Program Chairs, and Deans

REGULAR BUSINESS MEETING OF SENATE

Resumed at 5:58pm.

9. Other Business
   A request was made for an update on 230 and 240 Richmond Street West and a breakdown of the financial implications associated with these properties. The Vice-President, Finance and Administration agreed to present an information report at the April meeting of Senate.

10. Adjournment
    Meeting adjourned at 5:58pm.