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 **Student Employee Excellence Award** 2018/2019

**AWARD DESCRIPTION**
The Student Employee Excellence Award acknowledges the considerable contributions made by OCAD U
student employees (monitors) towards the operations of the University by recognizing student employee excellence, achievement, leadership and skills development.

The successful nominee will demonstrate excellence through one or more of the following:

* Exceptional commitment and enthusiasm for their role within the University;
* Outstanding contributions towards the efficiency and effectiveness of University operations
and service provision to the OCAD U community;
* Commitment to and embodiment of the University’s fundamental values and themes, including accessibility,
cultural diversity, excellence, entrepreneurship, imagination and creativity, sustainability, diversity, wellness,
health and safety, cross-disciplinary collaboration, technological innovation and contemporary ethics;
* Demonstrated dedication to self-improvement and skills development

The award recipient will be announced at OCAD U’s annual Student Leadership dinner in March and receive
a $500 cash prize and an award certificate.

**ELIGIBILITY:**OCAD U student monitors employed during spring/summer 2018, fall 2018 or winter 2019 terms.

**SELECTION COMMITTEE:**

* Manager, Student Communications & Campus Community
* Project Coordinator, Centre for Emerging Artists & Designers
* Human Resources Advisor

**NOMINATIONS**

* Nominations will be accepted from all members of the OCAD U community, including students, alumni,
faculty and staff until **11:59 p.m.** **Monday, February 25, 2019**.
* Nominations must be submitted with the student’s consent and the student’s signature.
* Students cannot nominate themselves.
* Nominations must include a description of the nominee’s exceptional contributions to the student group(s) and OCAD University using the selection criteria outlined below.
* Nominators are encouraged to provide supporting documents that speak to the Selection
Criteria (below), to aid the committee’s understanding and selection.

**PROCESS**

Please fill in the fields on the attached Nomination Form and submit to **Brent Everett James, Campus Life Coordinator**, Level 5, 230 Richmond St. West (Monday to Friday, 8:30 am to 4:30 pm) OR by email (bjames@ocadu.ca)
no later than **11:59 p.m**. **Monday, February 25, 2019.**

Campus Life, OCAD University January 2019

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 **Student Employee Excellence Award** 2018/2019Nomination Form

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| Name of Nominee Student Number of Nominee |
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| Signature of Nominee |
|  |
| Name of Nominator |
|  |
| Signature of Nominator |
|  |
| Email of Nominator |  Phone Number of Nominator |
|  |  |
| Date Submitted |  |
|  |

*Electronic signature is acceptable if submitted via e-mail by the nominator directly.*

**SELECTION CRITERIA**Please describe nominee’s achievements by explaining **in 500 words or less**:

* How the nominee demonstrates leadership in one or more ways
* Include any other additional details you feel would be relevant to the selection committee

**BASIS FOR NOMINATION**

Nominations must include a description of the nominee’s exceptional contribution(s) to the OCAD U community,
keeping in mind the criteria set out below. Nominators may attach supporting materials to aid the committee’s understanding and selection

1: Exceptional commitment and enthusiasm for their role within the University:

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| --- |
| Click here to enter text. |

2: Outstanding contributions towards the efficiency and effectiveness of University operations and service
 provision to the OCAD U community:

|  |
| --- |
| Click here to enter text. |

3: Commitment to and embodiment of the University’s fundamental values and themes, including accessibility, cultural
 diversity, excellence, entrepreneurship, imagination and creativity, sustainability, diversity, wellness, health and safety,
 cross-disciplinary collaboration, technological innovation and contemporary ethics:

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| --- |
| Click here to enter text. |

4: Demonstrated dedication to self-improvement and skills development:

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| Click here to enter text. |

Campus Life, OCAD University December 2018