

Renewals & Holds

@ DOROTHY H. HOOVER LIBRARY

Renewals Policies

Borrowers may renew:

- print items up to **five times**
- AV items up to **two times**

NOTE: you **cannot accumulate** renewals on a single day. Wait until the item is almost due before renewing

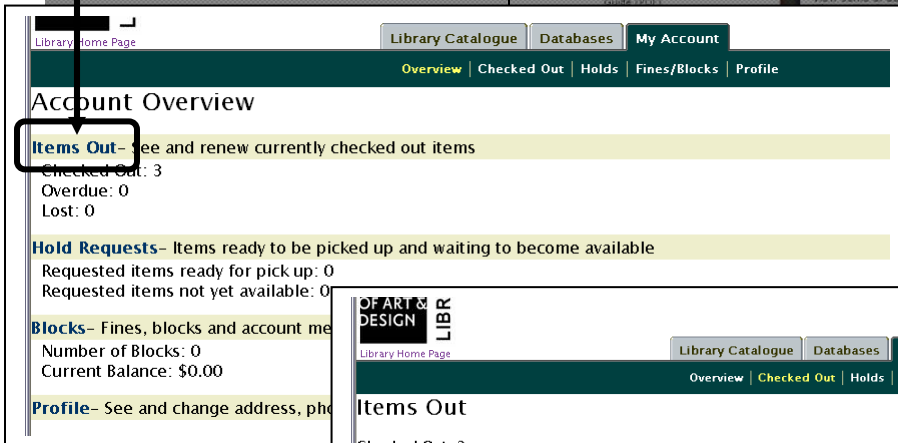
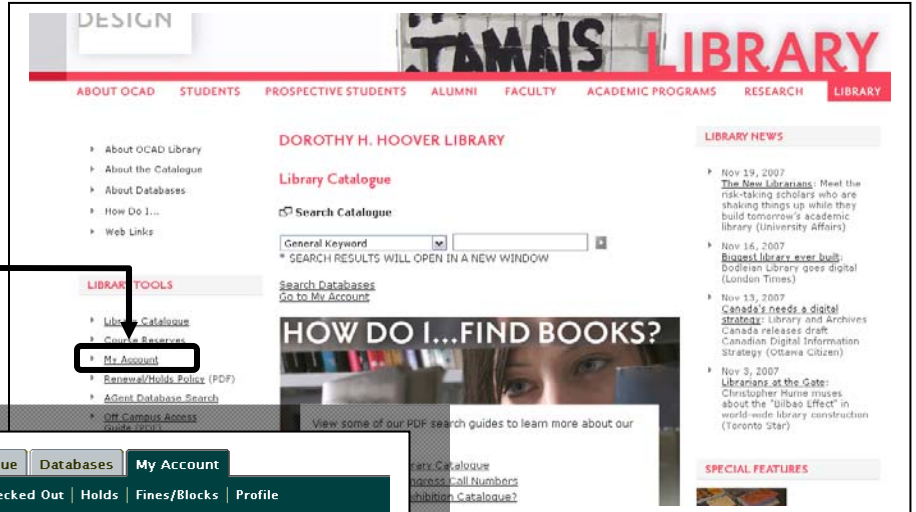
Borrowers cannot renew items:

- between 10:30 pm - 12:00 pm midnight (due to daily system upgrades)
- if there are **fines or overdue items** on one's record

NOTE: The OCAD Library does NOT OFFER renewals by TELEPHONE

Renewing Online

- go to www.ocad/library
- log in to **My Account** using the 14 digits from OCAD ID
- select **Items Out:**



- click boxes for all books to be renewed
- click **Renew** button

	Title	Out	Due Date	Times Renewed
<input checked="" type="checkbox"/>	The Annex : the story of a Toronto neighbourhood / by Batten, Jack, 1932- F1059.5 T68 B2	20 Nov 2007	04 Dec 2007	0
<input checked="" type="checkbox"/>	Landmarks of Toronto. by Robertson, J. Ross (John Ross), 1841-1918. NA747 T6 R62	20 Nov 2007	04 Dec 2007	0
<input checked="" type="checkbox"/>	Toronto to 1918 : an illustrated history / by Careless, J. M. S. (James Maurice Stockford), 1919- F1059.5 T68 C26	20 Nov 2007	04 Dec 2007	0

