

	Title: Health and Safety Policy	
	CATEGORY: 5000 - Health and Safety	
	APPROVAL DATE:	EFFECTIVE DATE:
AUTHORITY: Board of Governors	SPONSOR: President, Vice-President, Finance & Administration	
OFFICE OF ACCOUNTABILITY: Safety & Security Services		
ADMINISTRATIVE ACCOUNTABILITY: Director, Safety & Security Services		
PREVIOUS VERSIONS: Please contact the Office of the Vice-President, Finance & Administration, to view any of the previous policy versions.		

Purpose:

OCAD University (“OCAD U” or “the University”) is committed to the promotion of the health, safety and wellbeing of the University community, and to the provision of a safe, healthy, and respectful work and learning environment. The University endeavors to meet this responsibility by maintaining a Health and Safety Management System that complies with all relevant health and safety standards and legislative requirements.

The University requires that health and safety be a primary objective in every area of operation and that all persons utilizing University premises comply with procedures, regulations and standards relating to health and safety.

Scope

This policy applies to all members of the OCAD U community including employees, students, volunteers, visitors, and contractors. All these parties share the responsibility of protecting their health and safety by working in compliance with the law, working safely, and following the safe work practices and procedures established by the University.

Definitions:

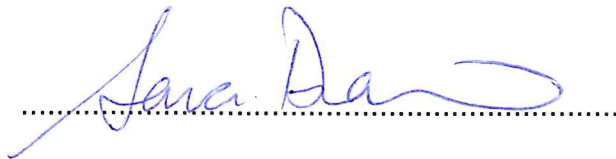
Health and Safety Management System -A set of interrelated Health and Safety elements including policies and procedures that when implemented achieve a safe workplace.

Policy:

The University is responsible for maintaining a Health and Safety Management System with the support of the Board of Governors, the President and all Senior Management which includes establishing, implementing and maintaining policies and procedures designed to protect the health and safety of the OCAD U community and that comply with the *Ontario Occupational Health and Safety Act* and applicable regulations.

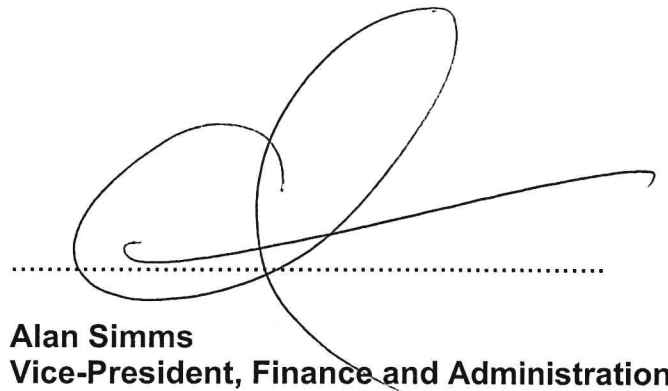
OCAD U employees, students, contractors and visitors are responsible for working and learning safely, and acting in compliance with the *Ontario Occupational Health and Safety Act* and applicable regulations as well as the University's Health and Safety Management System. They will participate in safety training when required, and report all unsafe acts and conditions to their supervisor or faculty for corrective action.

In relation to safety, it is the primary duty of all employees who are deemed supervisors to ensure that any persons under their direction are made aware of, and comply with all applicable health and safety policies and procedures; to ensure that all aspects of work or teaching under their care is safe; to confirm that those under their care have received appropriate safety training; and that any risks, hazards, and safety violations brought to their attention are investigated and corrected promptly.



Sara Diamond
President, OCAD University

Date: January 2019



Alan Simms
Vice-President, Finance and Administration

Date: January 2019