RACER/VDX
Online Interlibrary Loan

What is it?

Interlibrary Loan (ILL):
- is a service provided by most academic institutions that makes it possible for libraries to share books and journal articles
- allows students, faculty and staff of Canadian universities can request materials from other libraries not found in their own institutions and have it sent to their home library
- RACER/VDX is an electronic ILL requesting system that you can access to place your interlibrary loan (ILL) requests.

What Can I Request?

Interlibrary Loan (ILL) is used mainly for the sharing of print sources:
- circulating books
- journal articles

Most institutions **do not** share:
- visual resource materials
- video or audio tapes
- DVDs
- other non-print sources, reference materials, and special collection items

Note: although these materials may show up on your list of searched items, they are usually not for loan.

What You Should Know
- **Who?** You must be a current OCAD student, faculty or staff member to use the ILL services.
- **How many?** Undergraduate borrowers are limited to 9 items in process at any one time.
- **For how long?** ILL books can be kept for 3 weeks with no renewals (issuing libraries may have shorter loan periods).
- **Can I renew?** There are no renewals on ILL books; overdue items are subject to fines of $1.00 per item per day until the item is returned.
- **What about articles?** ILL journal articles are yours to keep; however, there is a $5.00 fee for ILL items not picked up.
- **What about multimedia?** ILL does not cover loans for videos, DVDs, CDs or other non-circulating media items.
- **What about material that the Library owns but is currently checked out?** Do not request items held by the Library; instead, place a hold on the title by selecting the "Request Item" button from the library catalogue.

Note: As OCAD members you have direct borrowing privileges with Ryerson and York. This means that you can check out books from both libraries; however you do not have access to their electronic resources (databases and ebooks). It is usually **much faster** to go in person to check out a book at Ryerson than wait for it to come through interlibrary loan.

How do I Register for an Account?

1. go to OCAD U Library website
2. select **Inter-Library Loan** button
3. click **First Time Users** button; select **OCAD** from list
   - **Off Campus?** Login using OCAD U username/ password
4. Complete ILL registration page: use any email account that you want. It does not have to be your OCAD email account.

Scholars Portal **RACER**

Search   Search Ontario University Library Catalogues and more.
Standard Search   Request copies of articles or loans of books and other materials.
Advanced Search
Search History | First Time Users | Guest Access | Français |

My Account   Enter your User ID and Password and click on the button to Sign-in.
Saved List   **Sign-in**
Blank Request Form
My Requests   User ID: [_____]
Build Search Box
Sign In   Password: [_____]
Restart   Your Library: [_____ ▼]
Help
Contact Us   [Login]
Terms of Use
Privacy Policy   Forgot your password?

RACER End User Registration Form

Interlibrary Loan / Document Delivery services have moved to a new system!

As a result, this one-time registration is required before you can submit interlibrary loan / document delivery req

Who should fill out this form?

- All currently registered faculty, students, and staff who want to use interlibrary loan / document delivery s
- There may be restrictions on who may register for these services. If you are not sure if you are eligible, p

University:	Ontario College of Art and Design
Patron Location:	Dorothy H. Hoover Library
Choose the department you belong to:	Choose a Department ▼
University ID:	[_____] Enter your 14 digit barcode number. For example: 23390100099999
First Name:	[_____]
Last Name:	[_____]
	☐ Check if no e-mail
E-mail Address:	[_____] Enter the address that you check most often. Enter full address (Example: joesmith@hotmail.com)
Confirm E-mail Address:	[_____]
Choose the group you belong to:	Choose a Group ▼
Contact Information (if it is necessary to contact you):	
Phone Number:	[_____]
Password:	[_____] Note: Password must be at least 6 characters in length
Confirm Password:	[_____]
	[Submit] [Reset]

How do I Request an Loan

1. go to OCAD U Library website
2. select **Inter-Library Loans**
3. Log in using:
   - **Login** is the 14-digit id number from your OCAD card.
   - **Password** you create yourself (please remember it)
   - **Your Library** is OCAD

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My Account   Enter your User ID and Password and click on the button to Sign-in.
Saved List   **Sign-in**
Blank Request Form
My Requests   User ID: [_____]
Build Search Box
Sign In   Password: [_____]
Restart   Your Library: [_____ ▼]
Help
Contact Us   [Login]
Terms of Use
Privacy Policy   Forgot your password?

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